



Job Opportunity

To: **HACG Employees and General Public**

From: Susan McGuire
Chief of Human Resources

Date: February 7, 2019

Human Resources is accepting applications for the position listed below. Any person interested in applying for this position must submit an application along with your resume to the Human Resources Department.

Position: Assistant Chief of Property Management

Full Time with Full Benefit Package

Salary: \$ 58,358.21

Closing Date: Until Filled

Required Skills: Reports directly to the Chief of Property Management for the full operation of the Authority's property management operations. Oversees work activities, monitors work flow and evaluates work procedures. Must have a minimum of six years' experience in property management and three to five years of supervisory experience. Tax credit certification and Certified Property Management (CPM) designation is highly desired.

Please refer to the attached job description for the full scope of duties and requirements.

You must meet the minimum requirements in order to be considered for this position.

Drug Free Workplace / Equal Opportunity Employer.